

**Minutes of Buckinghamshire Advantage Board Meeting**  
**Held in Room 2, 6<sup>th</sup> Floor, County Hall, Walton Street, Aylesbury.**  
**7<sup>th</sup> November 2019**

**Present:**

Richard Harrington – Buckinghamshire Advantage (RH)  
 Philippa Batting - Buckinghamshire Business First (PB)  
 Steve Bambrick – Chiltern and South Bucks Council (SB)  
 Cllr Clive Harriss - Buckinghamshire County Council [as alternate for Neil Gibson] (CH)  
 Cllr Steve Broadbent – Wycombe District Council [as alternate for John East] (SBr)

**Apologies:** Neil Gibson (BCC),

**In Attendance:** Liz Thomas (BA)

1.	Richard Harrington was appointed to chair the meeting.	
2.	<b>Declarations of Interest</b> There were no declarations of Interest.	
3.	<b>Minutes of the Board Meeting 28<sup>th</sup> February 2019</b> The minutes of the meeting held on 28 <sup>th</sup> February 2019 were agreed and there were no matters arising. <b>It was agreed:</b> i) To approve the minutes of the meeting held on 28 <sup>th</sup> February 2019.	
4.	<b>Buckinghamshire Advantage End of Year Accounts 2018/19</b> RH explained the annual accounts were prepared by Richardsons following the completion of the annual audit of the company's finances and cover the period up to 31 <sup>st</sup> March 2019. RH added that the proposal to re-appoint Richardsons as auditors to the Company should be recommended to the AGM. PB queried the £116,759 set out as 'Creditors: amount falling due after one year'. LT explained this referred to the BA owned 'former Newman Trust land' and that Richardsons had advised that it should be treated in this way as it was anticipated that it would be transferred as part of the Aylesbury Woodlands development. It was also explained that a portion of this land would be transferred in relation to the Deed of Dedication once the Section 106 agreement is signed.  <b>It was agreed:</b> i) To accept the End of Year Accounts for the period ending 31 <sup>st</sup> March 2019. ii) To recommend the re-appointment of Richardsons as auditors to the Company at the Company's AGM.	

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Richard Harrington  
Chair

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